

Call for Pre-Congress Session proposals: IHEA 2025 Congress, Bali

A program of pre-congress sessions will take place on Saturday 19th July and Sunday 20th July 2023 at the Bali International Convention Centre (BICC). The sessions provide an opportunity to take advantage of health economists coming together from around the world. These sessions are organized and coordinated by the person or organization submitting the proposal, after review by IHEA and the Local Organizing Committee. Sessions may be open or closed depending on the nature of the meeting, but should preferably be open for congress delegates to join. IHEA particularly encourages **capacity strengthening workshops**.

All rooms will be equipped with a laptop, data projector, screen and microphone. Unfortunately, hybrid format is not feasible. Rooms with a range of seating capacity are available and sessions can be scheduled for 2 hours, half day (3.5 hours including refreshment break), or full day. The cost to session organizers is as presented below. Two-day sessions are also possible; the cost is double that for a single day. Mid-morning and afternoon beverages will be provided for all pre-congress session participants. These prices are based on the venue hire, audio-visual equipment and catering costs associated with holding these sessions. Any surplus generated from the pre-congress sessions will be used to assist in covering the costs of the core congress and to keep registration fees for the congress as low as possible.

Pre-congress session costs (US Dollars)

Venue capacity*	2 hours	1/2 day	Full day
30	1,575	2,250	4,500
70-80	2,450	3,500	7,000
100-120	3,500	5,000	10,000
200	N/A	10,000	20,000

* Note: These capacities are for theatre seating (i.e. no tables). If you prefer classroom layout (i.e. chairs and tables), the capacity will be approximately 50% of that listed above.

Proposals for pre-congress sessions should be submitted using [this online form](#) at any stage before **20 December 2024**, but acceptance of proposals may close before that date as available space will be allocated on a first come, first served basis. Proposals should provide the following information:

- Name, institutional affiliation and contact details of session organizer
- Session title
- A description of the intended audience for the session
- Session length (2 hours, ½ day or full day, or two-days)
- Required room size, preferred seating arrangements (theatre or classroom)
- Preferred session date (Saturday 19th or Sunday 20th July, noting that scheduling will be done on a first come, first served basis)

- Description of session format (e.g. training workshop, mini-conference with open call for peer-review of abstracts, organized session, meeting, etc.) and whether the session will be open to all delegates or by invitation only
- A brief description of the session (max. 100 words) – this will be used to assess the proposed session, and if accepted, will be posted on the Congress website and in the program
- Billing details (name, organization and contact details for invoice)

IHEA encourages pre-congress session organizers to seek sponsorship to cover the costs of their session, rather than charging participants, to facilitate access to these sessions particularly for congress delegates with limited financial resources such as delegates from low- and middle-income countries, students and early career researchers. Sponsors of pre-congress sessions will be listed on the congress website and acknowledged in the session.

Overviews of accepted sessions will be listed on the congress website, included in informational emails sent to congress participants and the congress program. Session organizers are encouraged to advertise their session through other websites, and listservs. Congress delegates will have an opportunity to register for these sessions in advance.

Please contact diane.mcintyre@healthconomics.org if you would like to discuss ideas for a pre-congress session, ***particularly if you are wanting to propose a capacity strengthening workshop.***